

RULES AND REGULATIONS OF THE STUDENT DORMITORIES OF THE MEDICAL UNIVERSITY STUDENT OF LUBLIN

I. General provisions

1. Student Dormitory (DS) is the University facility, therefore students and persons staying in it are obliged to comply with the provisions, in particular generally applicable order regulations, as well as internal regulations of the Medical University (MU).
2. The Student Dormitories constitute a housing base for University students, persons quartered on the basis of decisions of the relevant University Authorities and other persons within temporary or interim accommodation.
3. The direct management belongs to the Head of the DS, who is responsible for the safety of the dormitory residents, its functioning and the property it contains.
4. The provisions regarding the functioning of DS are also specified in the “***Rules for the allocation of places and quartering in the Student Dormitories of the Medical University of Lublin***”

II. Rights of residents

1. All residents of the Student Dormitory have equal rights.
2. DS residents have the right to:
 - a) use all rooms and DS facilities for shared use,
 - b) change the room or change its equipment after obtaining the consent of the DS Manager,
 - c) contact the DS Manager or Student Government in the event of violation of their rights.

III. Obligations of residents

1. All residents of the Student Dormitory have the same duties.
2. DS residents are obliged to:
 - a) comply with the provisions of these regulations, regulations referred to in Part I item 4 and the decision of the DS Manager,
 - b) choose a guardian on each floor of the DS, i.e. the person who will be responsible for the entrusted equipment and cooperation with the DS administration in matters related to the floor,
 - c) take care of the good name of the student and the student resident,
 - d) pay the fees for the place in DS on time,
 - e) take care of the entrusted equipment, maintaining order and cleanliness in the rooms, in shared rooms and around dormitories, compliance with the fire regulations specified in Annex 1 to these Regulations,
 - f) present a resident's card, student ID or other identity document at the request of the manager, porter and other authorized persons, based on the power of attorney signed by the Vice-Rector for Education,
 - g) before leaving DS - leave the key for the room at the porter.

IV. Organizational and ordering provisions

1. In the event of destruction of the entrusted equipment the inhabitant shall bear financial liability adequate to the amount of damage caused by him/her.
2. In the event of deliberate destruction of the DS property guilty of the act, regardless of the payment referred to in point 34 of the “***Rules for the allocation of places and quartering in***

the Student Dormitories of the Medical University of Lublin”, will be required to cover the costs of removing damage based on:

- a cost estimate developed by the Technical Department of the Medical University or
- the value of the invoice issued for the purchase or removal of damage.

3. Visits in the rooms may take place between 7 a.m. until midnight only with the consent of the other residents. The visitor is obliged to comply with these regulations as well as to show in the porter's lodge a document confirming identity and provide the room number and surname of the resident to whom he is going.

A person who is not a DS resident after 3 p.m. will be able to enter the dormitory only in the presence of the resident student that he/she wants to visit.

4. Residents of the dormitory may accept guests for accommodation provided that:

- a) they complete the print-out of the lodging application, which requires obtaining the consent of roommates - the template is presented in Annex 2,
- b) they submit the print-out and make the payment according to the applicable table of fees in the DS administration until 3 p.m. This fee is a deposit which is not refundable. The receipt from the cash register is a document confirming the right to accommodation.

In exceptional cases, it is allowed to notify accommodation in the DS porter's lodge (in the absence of an administrative employee). A condition for the porter to accept the notification referred to in point a), is the fulfillment of an additional print-out of the obligation to settle the payment for accommodation - the template for the printing of the obligation is presented in Annex 3. Persons who will not fulfill their obligations, i.e. the current settlement of the payment, will not receive permission for subsequent nights of guests.

5. A resident accepting guests bears full responsibility, including material liability, for their stay in DS.

6. DS Manager, porter or security guard summoned to intervene has the right to order a guest who violates the provisions of these regulations to leave the dormitory.

7. The head of the DS in justified cases has the right to issue a ban on admission to the dormitory to people who grossly violate the law or otherwise persistently violate the rules of social coexistence.

8. It is strictly forbidden to bring and consume alcoholic beverages in the area of DS (pursuant to the Act of 26.X.1982 on upbringing in sobriety and counteracting alcoholism, Journal of Laws of 2007 No. 70, item 473, as amended .).

9. Visitors to residents who are in a state indicating alcohol consumption or are intoxicated e.g. under the influence of drugs, are not allowed to enter the DS.

10. It is forbidden to:

- use unauthorized devices in rooms (in accordance with Annex 1 point 5 of the annexed fire regulations) and arbitrary establishment, alteration, repair of electrical and internet installations, replacement of locks and additional keys to rooms in DS. Any defects or needs noticed in this respect should be reported immediately to the DS Administration or the porter's lodge,
- using sound equipment in a way that makes it difficult for other residents to study or relax,
- placing posters, signs, banners, etc. without the consent of the DS Manager. Advertising space is payable – Circular Letter No. 84/2014 of the Chancellor of the Medical University in Lublin,
- entering the DS area with an animal and keeping animals in rooms,

- throwing away the remains of food that attracts wild birds through the windows, which in turn pollutes and destroys the facade of buildings and their surroundings.

11. In the absence of residents, entry to the room may take place in justified cases with the consent of the Head of DS, in the presence of a person responsible for a floor or service employee of the dormitory. This restriction does not apply in situations aimed at saving property or removing reported failures.

12. A DS resident loses the right to live and is evicted within 3 working days or 7 consecutive days, by decision of the Rector or the Dean in the event of repeated violations of the provisions of these Regulations.

13. In justified cases, the Rector, at the request of the Head of DADS or Student Government, may decide to immediately deprive a resident of the right to reside in DS.

14. Regardless of the check-out mode, the student is required to complete the necessary formalities in the DS Administration (i.e. presentation of proof of payment for the dormitory, confirmation of check-out from a temporary stay - not applicable in June, delivery of the equipment to the warehouse and preparation of the occupied room for checking).

15. There is curfew from 10 p.m. to 6 a.m.

16. From midnight to 6 a.m. the DS entrance door is closed. During this time, the porter may let a DS residents in only after presenting a resident card (or other identity document).

17. A resident who has a registered computer on the student's Internet network, bears full legal responsibility for the content of his/her discs and the way he/she uses the Internet resources.

18. Persons applying for acquisitions, promotional campaigns or other forms of activity are required to obtain permission from the University Authorities or the Head of the DS to enter the dormitory.

V. Final provisions.

1. Matters related to the violation by residents of the provisions of the above regulations are considered by the Head of the Dormitory

2. In cases requiring further proceedings, decisions are made by the Dean or Vice-Rector for Educational Affairs on the basis of applications submitted by Student House Managers, opinioned by the Head of Student House Administration Department and Student Government.

3. The regulations come into force on the day of signing with effect from 1 June 2013.

4. The existing regulations lose their force.

Annex 1 to the "Regulations of the inhabitant"

RESPONSIBILITIES OF RESIDENTS OF THE STUDENT HOUSE IN THE FIELD OF COMPLIANCE WITH FIRE PROTECTION PROVISIONS

Pursuant to the Act of August 24, 1991 on fire protection (i.e. Dz. U. of 2009 No. 178, item 1380, as amended) a resident of the Student Dormitory is obliged in the following scope:

1. Know the instructions for alerting and proceeding in the event of a fire or other event on the premises of DS.
2. Know the location of hand-held fire-fighting equipment and how to use it.
3. Take care of hand-held fire-fighting equipment, evacuation lighting, evacuation fluorescent signs as well as fire alarm signaling equipment and devices (detectors and manual buttons). Any deficiencies and defects noticed in this respect should be immediately reported to the DS Administration.
4. Before leaving the room, unplug the electrical receivers, especially the kettles and chargers of cell phones.
5. Comply with the applicable bans, in particular:
 - a) a ban on smoking in DS (except in a separate place),
 - b) a ban on the use of electrical equipment in rooms (immersion heaters, toasters, electric stoves, radiators, farriers, etc.) ,
 - c) a ban on ironing clothes in rooms,
 - d) a ban on collecting flammable waste in bins.
6. It is strictly forbidden to unjustly call fire brigade units using installed fire alarm signaling devices, as well as unjustified use of hand-held fire-fighting equipment, under pain of incurring consequences in such cases.
7. Subscribe to the supervision service in the event of a fire alarm. Lock the room (pass the key at the porter's lodge) and go to the assembly point in front of DS. The above applies to both evacuation and real alarms.